

FINAL



**WEARE BOARD OF SELECTMEN
MEETING MINUTES
October 6, 2008**

PRESENT: TOM CLOW, CHAIRMAN; HELEEN KURK, SELECTMAN; RICHARD W. BUTT, SELECTMAN; KEITH R. LACASSE, SELECTMAN

TOWN ADMINISTRATOR: Fred Ventresco

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Jim Blouin

7:00 p.m. Chairman Clow called the meeting to order.

Chairman Clow announced that they will be moving to the Safety Complex to take part in sexual harassment training being offered by Primex.

Returned at 9:03 p.m.

DEPARTMENT HEAD AND COMMITTEE ITEMS – Mr. Jim Blouin asked the Board, on behalf of PARC, for authorization to spend \$3,000 out of the Recreational Development and Improvement Fund to place piping along the side of Bolton Field. Mr. Blouin said they want to run 12 inch culvert pipe with conduit from the concession stand to the scoreboard area. The conduit will be installed now to look ahead to the future. Mr. Blouin said this project was previously started a couple of years ago by Carl Knapp and has been idle since. The areas that are piped have solved 95% of the drainage problems. Selectman Butt asked if the building for concessions being installed has caused a drainage issue. Mr. Blouin said no, they just want to finish the drainage work already started. Mr. Blouin said they currently run a generator but want to do this for future plans. Mr. Blouin said the football association has a lot of money invested in the concession stand and can't spend funds at this time to install the electric. The \$3,000 will cover the cost of the pipe. Mr. Blouin said they spoke with an electrician and they were told they would have to put in a transformer pack with the pipe which would cost \$500. Selectman Kurk commented on the excavation machine and pipe already been at the field. Mr. Blouin said they did have someone offer to do the work for free as well as donate some of the material. PARC does need to purchase the remainder of the materials. Mr. Fred Ventresco said Mr. Chuck Metcalf was discussing taking this out of the operating budget, but he told him that was what the fund was meant for.

Selectman Lacasse moved, Chairman Clow moved to authorize PARC to expend up to \$3,000 from the Recreational Development and Improvement Fund to install 12 inch drainage and conduit for electrical as discussed. Passed 4-0-0

Mr. Blouin informed the Board that the concession stand is up and running at Bolton field. The Board thanked him and all involved for their work.

Chairman Clow asked Jan Snyder about the cash flow situation because there is no TAN in place. Ms. Snyder said she needs to discuss it with Mrs. Tina Connor, but she feels they will have to start the TAN process.

MEETING MINUTES

Chairman Clow moved, Selectman Kurk seconded to approve the minutes of September 22, 2008 as amended. Passed 4-0-0

FINAL

Chairman Clow moved, Selectman Kurk seconded to accept the minutes of September 29, 2008 as amended. Passed 4-0-0

MANIFEST

Chairman Clow moved, Selectman Kurk seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer or Deputy Treasurer to sign checks dated October 9, 2008. Passed 4-0-0

Accounts payable	\$60,805.15	
Gross Payrolls	\$41,748.98	(includes Spec Detail, Credit Union, Taxes)
	\$4,225.26	(Monthly Fire)
	<u>\$803.38</u>	(Fire Qtrly Stipends)
Total	\$107,582.77	

Ms. Snyder asked to be put on a future agenda to discuss the need for the town to purchase a TAN.

Mr. Ventresco said he received a phone call from attorneys Mitchell and Bates regarding the whether or not the Board wishes to have them attend the Deliberative Session. This will be discussed at the next meeting.

Mr. Ventresco informed the Board that on October 20, 2008 Harold Janeway would like to discuss heating assistance with the Board.

Mr. Ventresco said he has been working on job descriptions and will be completing them and the committee policy soon and will present them to the Board on October 20, 2008.

The Board discussed there will be a Manifest meeting on October 15, 2008.

Selectman Lacasse commented on the monthly report and said he would like to see the Building Department include how many building permits were applied for as well as how many were issued.

Selectman Kurk announced that the new Transfer Station hours of Tuesday, Wednesday, Friday and Saturday will take effect on October 7, 2008 7:30 a.m. to 4:30 p.m.

Chairman Clow moved, Selectman Kurk seconded to enter into non public session @ 9:33 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0

Chairman Clow moved, Selectman Kurk seconded to come out of non public session @ 10:16 p.m. A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

Chairman Clow moved, Selectman Kurk seconded to enter into non public session @ 10:17p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0

Chairman Clow moved, Selectman Kurk seconded to come out of non public session @ 10:30 p.m. A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

ADJOURNMENT

A True Record.

Cherry Palmisano, Recording Secretary